



BID NO.: 9023-0/18

OPENING: 2:00 P.M.
Wednesday
September 4, 2013

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:
SPEEDOMETER CALIBRATION SERVICES

FOR INFORMATION CONTACT:
LORRIE DELHOMME, 305-375-4884, DLORIE@miamidade.gov

IMPORTANT NOTICE TO BIDDERS:

- **READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number: 9023-0/18

Bid Title: SPEEDOMETER CALIBRATION SERVICES

Procurement Officer: LORRIE DELHOMME

Bids will be accepted until 2:00 p.m. on September 4, 2013

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

- **FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.**
- **THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**

SECTION 1
GENERAL TERMS AND CONDITIONS

SPEEDOMETER CALIBRATION SERVICES

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r13-4.pdf>

SECTION 3
TECHNICAL SPECIFICATIONS

SPEEDOMETER CALIBRATION SERVICES

2.1 PURPOSE

The purpose of this Invitation to Bid is to establish a contract for purchase of speedometer calibration services for vehicles (sedans, trucks, and SUVs) and motorcycles for the Miami-Dade Police Department (MDPD) on an as needed basis.

2.2 TERM OF CONTRACT: (5) FIVE YEARS

This contract shall commence on the first calendar day of the month succeeding approval by the Board of County Commissioners, or designee, unless otherwise stipulated in the Blanket Purchase Order distributed by the County's Internal Services Department (ISD), Procurement Management Services; and contingent upon the completion and submittal of all required bid documents. This contract shall remain in effect for (5) five years and shall expire on the last day of the last month.

2.3 OPTION TO RENEW

Intentionally omitted

2.4 METHOD OF AWARD

Award of this contract will be made to the responsive, responsible Bidder who submits an offer on all items listed in this solicitation and whose offer represents the lowest price when extended prices (Extended Price = Unit Price X Quantity) are added in the aggregate, and who meets the minimum requirements listed below:

2.4.1 Minimum Requirements

2.4.1.1 The Bidder shall be regularly engaged in the business of providing speedometer calibration services. Three (3) references shall be listed in the Bidder's submittal. References shall be from customers currently receiving or have received speedometer calibration services from the Bidder within the past (3) three years. The references shall include the company name, address, contact name and title, e-mail address, telephone number, and length of service to verify that the Bidder has successfully provided the services described herein.

2.4.1.2 The Bidder shall have a Motor Vehicle Repair (MVR) License issued by the Florida Department of Agriculture and Consumer Services and this shall be maintained throughout the term of the contract.

2.5 PRICES

If a Bidder is awarded a contract under this solicitation, the prices proposed shall remain fixed and firm for the term of the contract.

SECTION 3
TECHNICAL SPECIFICATIONS

SPEEDOMETER CALIBRATION SERVICES

2.6 LICENSES, PERMITS AND FEES

The Bidder shall obtain and pay for all licenses and fees required to maintain the business and shall comply with all laws, ordinances, regulations and requirements applicable to the services described herein during the term of the contract. Damages, penalties, and/or fines imposed on the County or the Bidder for failure to obtain required licenses or fines shall be borne by the Bidder.

2.7 DEMONSTRATION OF CALIBRATION SERVICES MAY BE REQUIRED DURING EVALUATION

After receipt of offers by the County, Bidders may be required to demonstrate speedometer calibration to County personnel, at no additional cost to the County. The purpose of this demonstration is to verify Bidder's capability in conjunction with the performance requirements stipulated in this solicitation. If a demonstration is required, the County will notify the Bidder of such in writing via email and shall specify the date, time, and location of the demonstration. If the Bidder fails to perform the demonstration on the specified date stipulated in the notice, the County may elect to reject that Bidder's offer, or to re-schedule the demonstration, whichever action is determined to be in the best interests of the County. The County shall be the sole judge of the acceptability of the equipment in conformance with the Scope of Work and its decision shall be final.

2.8 CONTACT PERSON

For any additional information regarding the terms and conditions of this solicitation and resultant contract, contact: Lorrie Delhomme, at (305) 375-4884 or email dlorie@miamidade.gov.

Note: The Procurement Contracting Officer may change during the term of the contract.

SECTION 3
TECHNICAL SPECIFICATIONS

SPEEDOMETER CALIBRATION SERVICES

3.1 SCOPE OF WORK

The Miami-Dade Police Department requires speedometer in police patrol vehicles (sedans, trucks, and SUVs) and motorcycles to be calibrated at least once every six months to remain in compliance with Florida State Statute 316.1905. This Statute requires police officers engaged in the enforcement of the motor vehicle laws of Florida using an electronic, electrical, mechanical or other device to determine the speed of a motor vehicle on any highway, road, street or other public way; such device shall be approved by the Department of Highway Safety and Motor Vehicles and shall be tested to determine that it is operating accurately.

3.2 FACILITIES

3.2.1 The awarded Bidder shall provide this service using mobile equipment at district stations listed below:

1	Northwest	5975 Miami Lakes Drive East
2	Northside	2950 NW 83 rd Street
3	Midwest District	9101 NW 25 th Street
4	Cutler Ridge	10800 SW 211 th Street
5	Kendall	7707 SW 117 th Avenue
6	Intracoastal	15665 Biscayne Boulevard
7	Airport	M-I-A (Miami International Airport)
8	Hammocks	10000 SW 142 nd Avenue
9	Police Operations	2917 Biscayne Boulevard
10	Special Patrol	1567 NW 79 th Avenue

3.2.2 Addition/Deletion of County Facilities

It is hereby agreed and understood that any County department or agency facility may avail itself to this contract and purchase any and all items specified herein from the awarded Bidder at the contract prices established. Any County department or agency facility may be deleted when such service is no longer required during the contract period.

3.3 CERTIFICATION

In accordance with Florida Statute 316.1905(3)(b), the awarded Bidder shall produce a certificate upon completion of each speedometer calibration. This certificate shall be signed, dated, and witnessed to certify the speedometer has been tested and working properly.

3.4 PAYMENT PROCESSING

The awarded Bidder shall submit the original certificate along with (1) one copy attached to the invoice. Each invoice shall contain the date of service and the Miami-Dade County vehicle/motorcycle number. Invoices shall be submitted to the address indicated on the purchase order.

SECTION 4

SPEEDOMETER CALIBRATION SERVICES

BID SUBMITTAL FORM

Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.
Wednesday
September 4, 2013



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
 DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued	ISD/PM	Date Issued:	This Bid Submittal Consists of
by:	Lorrie Delhomme	AUGUST 16, 2013	Pages 5 through 10
			And all Affidavits

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title:
SPEEDOMETER CALIBRATION SERVICES

A Bid Deposit in the amount of **N/A** the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **N/A** the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

DO NOT WRITE IN THIS SPACE	
ACCEPTED _____	HIGHER THAN LOW _____
NON-RESPONSIVE _____	NON-RESPONSIBLE _____
DATE B.C.C. _____	NO BID _____
ITEM NOS. ACCEPTED _____	
COMMODITY CODE: 075-72	
Procurement Contracting Officer: Lorrie Delhomme	

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

SECTION 4
BID SUBMITTAL FOR:
SPEEDOMETER CALIBRATION SERVICES

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>
1.	Speedometer Calibration (Vehicle - Front Wheel) (FWD)	900	\$_____
2.	Speedometer Calibration (Vehicle- Rear Wheel) (RWD)	500	\$_____
3.	Speedometer Calibration (Trucks & SUV's) (AWD)	54	\$_____
4.	Speedometer Calibration (Motorcycle)	46	\$_____

CHECKLIST

Refer to details in Section 2, Paragraph's 2.4.1

<u>Reference:</u>	<u>Summarized Requirement:</u>	
Paragraph 2.4.1.1	<p>Three References:</p> <p>1. Company Name: _____</p> <p>Address: _____</p> <p>Contact Name/Title: _____ / _____</p> <p>Email Address: _____ Phone: _____</p> <p>Length of Service: _____ thru _____</p> <p>2. Company Name: _____</p> <p>Address: _____</p> <p>Contact Name/Title: _____ / _____</p> <p>Email Address: _____ Phone: _____</p> <p>Length of Service: _____ thru _____</p> <p>3. Company Name: _____</p> <p>Address: _____</p> <p>Contact Name/Title: _____ / _____</p> <p>Email Address: _____ Phone: _____</p> <p>Length of Service: _____ thru _____</p>	_____

**SECTION 4
BID SUBMITTAL FOR:
SPEEDOMETER CALIBRATION SERVICES**

Paragraph 2.4.1.2	Copy of Motor Vehicle Repair (MVR) License issued by the Florida Department of Agriculture and Consumer Services.	_____
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**SECTION 4
BID SUBMITTAL FOR:
SPEEDOMETER CALIBRATION SERVICES**

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION
WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

☐ NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE OF OFFICER: _____



BID SUBMITTAL FORM SPEEDOMETER CALIBRATION SERVICES

Bid Title: SPEEDOMETER CALIBRATION SERVICES

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying **regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder.** Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

☐ Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

☐ Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

☐ Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is _____.



**BID SUBMITTAL FORM
SPEEDOMETER CALIBRATION SERVICES**

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

☐ Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 1.35 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

- A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _____ No _____

- B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. ____-____/____/____/____/____

Prompt Payment Terms: ____% ____ days net ____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)

******By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.******

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS **FORMAL BIDS**



Miami-Dade County
Internal Services Department
Procurement Management Division
Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No. : _____ Federal Employer
Identification Number (FEIN): _____

Contract Title: _____

Affidavits and Legislation/ Governing Body

1.	Miami-Dade County Ownership Disclosure Sec. 2-8.1 of the County Code	6.	Miami-Dade County Vendor Obligation to County Section 2-8.1 of the County Code
2.	Miami-Dade County Employment Disclosure County Ordinance No. 90-133, amending Section 2-8-1(d)(2) of the County Code	7.	Miami-Dade County Code of Business Ethics Article 1, Section 2-8.1(i) and 2-11(b)(1) of the County Code through (6) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code
3.	Miami-Dade County Employment Drug-free Workplace Certification Section 2-8.1.2(b) f the County Code	8.	Miami-Dade County Family Leave Article V of Chapter 11 of the County Code
4.	Miami-Dade County Disability Non-Discrimination Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95	9.	Miami-Dade County Living Wage Section 2-8.9 of the County Code
5.	Miami-Dade County Debarment Disclosure Section 10.38 of the County Code	10.	Miami-Dade County Domestic Leave and Reporting Article 8, Section 11A-60 11A-67 of the County Code

Printed Name of Affiant	Printed Title of Affiant	Signature of Affiant
Name of Firm		Date
Address of Firm	State	Zip Code

Notary Public Information

Notary Public – State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____, 20____.

by _____ He or she is personally known to me ☐ or has produced identification ☐

Type of identification produced _____

Signature of Notary Public

Serial Number

 Print or Stamp of Notary Public Expiration Date Notary Public Seal

FAIR SUBCONTRACTING PRACTICES

(Ordinance 97-35)

[illegible]

Signature _____

Revised 2/11/11

SUBCONTRACTOR/SUPPLIER LISTING
SPEEDOMETER CALIBRATION SERVICES
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Firm Name of Prime Contractor/Respondent _____ FEIN # _____
 Project/Contract Number _____

In accordance with Sections 2-8.1, 2-8.8 and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all bidders/respondents on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all bidders/respondents on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. The bidder/respondent who is awarded this bid/contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The bidder/respondent should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the successful bidder demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the successful bidder shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.
 (Please duplicate this form if additional space is needed.)

Business Name and Address of First Tier Subcontractor/ Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/ Subconsultant	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)								
			Gender		Race/Ethnicity						Gender		Race/Ethnicity						
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	

Business Name and Address of First Tier Direct Supplier	Principal Owner	Supplies/Materials/ Services to be Provided by Supplier	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)								
			Gender		Race/Ethnicity						Gender		Race/Ethnicity						
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/Native Alaskan	Other	

☐ Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to Contracting/User department or on-line to the Small Business Development Division of the Regulatory and Economic Resources Department at <http://new.miamidade.gov/business/business-development.asp>.

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

Signature of Bidder/Respondent _____

Print Name _____

Print Title _____

Date _____

Rev. 6/12